Denise Mulholland

Director, Secretariat

**Global Methane Initiative**

1200 Pennsylvania Avenue, NW

Washington, DC 20004

Email: secretariat@globalmethane.org

Dear Ms. Mulholland,

On behalf of my government and **[insert the name of your Ministry or Agency],** I would like to formally request that **[insert name of Country]** become a member of the **Global Methane Initiative**.

We are interested in joining the **Global Methane Initiative** because we feel that **[insert name of Country]** has opportunities for methane capture and reuse projects in the following areas: **[insert the relevant sectors (Biogas, including Agriculture, Municipal Solid Waste, or Wastewater; Coal Mines; or Oil & Gas) and give a brief description of these opportunities].** In addition, we will contribute our experience in the following areas **[add brief description of relevant experience]**.

We understand that after joining the **Global Methane Initiative** **[insert name of Country]** can appoint up to three representatives to each of the Technical Subcommittees. At this pointwe plan to appoint representatives to the Subcommittees on **[insert the subcommittees you wish to participate in; Biogas, Coal Mines, and Oil & Gas].** We recognize that becoming a Partner does not automatically provide us with representation on the Steering Committee[[1]](#footnote-1) but that after 12 months (and any time thereafter), we may request to become a Steering Committee member via a letter to the Secretariat that outlines our engagement in the **Global Methane Initiative** to-date.

I understand that this letter will be circulated to the **Global Methane Initiative** Steering Committee for their consideration. If you or members of the Steering Committee have additional questions or concerns, please contact **[Insert the name and contact information for the person who will coordinate your country’s correspondence on this issue. It is ideal if this person can communicate easily in English]** at **[insert email and telephone number].**

I look forward to hearing from you and to joining the **Global Methane Initiative**. Please keep us updated on any developments.

Sincerely,

**[Letter should be signed by a representative from the Ministry who will be responsible for the Global Methane Initiative.]**

1. Partners are considered Steering Committee “observers” from the time they join the **Global Methane Initiative**. [↑](#footnote-ref-1)